

Moving Checklist

by Mark McCann





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1 MONTH before the move

- Get quotes from removalists
- Book removalists or enlist friends and family to help on the day of the move
- SPRING CLEAN—decide which of your belongings that you can part with, give away or donate
- Start organising disconnections, reconnections and service changes—SEE PAGE 4
- Measure out your new home and start planning furniture arrangement—especially important for downsizers as you can think about reducing your furniture

3 WEEKS before the move

- Get copy of medical records for your family and pets
- Back up computer
- Start updating your address—SEE PAGE 3
- Organise boxes for packing
- Don't forget packing tape and black markers
- Start packing items you are unlikely to use before the move—such as out of season clothing and linen
- Remind friends and family of your move and enlist their help!

2 WEEKS before the move

- Arrange redirection and finish updating your address—SEE PAGE 3
- Finalise home and contents insurance to start on day one of owning your new home
- Confirm removalists booking
- Start using up food from fridge, freezer and pantry
- Book cleaners for final clean

1 WEEK before the move

- Finalise disconnections, reconnections and service changes—SEE PAGE 4
- Arrange for gas, electricity & water to be installed BEFORE you move in
- Collect all manuals that will need to be passed onto the new owner



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TASK

DESCRIPTION

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- | | |
|---|---|
| <input type="checkbox"/> Removalist | Get quotes |
| <input type="checkbox"/> Carpet Cleaning | Clean carpets in old and/or new home |
| <input type="checkbox"/> Foxtel | Arrange for transfer/disconnection ASAP. New connections (at your new address) often need to be booked in advance. |
| <input type="checkbox"/> Telephone | <input type="checkbox"/> Cut off phone at previous house
<input type="checkbox"/> Connect phone at new house
<input type="checkbox"/> Arrange number diversions if necessary |
| <input type="checkbox"/> Internet | Arrange cut off and re-installation at new address |
| <input type="checkbox"/> Electricity | Arrange for cut-off on moving date. |
| <input type="checkbox"/> Gas | Arrange for cut-off on moving date. |
| <input type="checkbox"/> House Insurance | Transfer the old policy to the new house or cancel. Also note that you may be liable for any damage to your new house from the time you signed the contract for purchase, not the date of settlement so there is often a window where you need policies on both houses. |
| <input type="checkbox"/> Newspaper Delivery | Cancel deliveries and/or arrange for deliveries at new house |
| <input type="checkbox"/> Australia Post | Arrange mail diversion. You may need to go in to the Post Office to arrange this in person. |
| <input type="checkbox"/> Cleaner | Arrange cleaning where required |
| <input type="checkbox"/> School | <input type="checkbox"/> Contact school and notify them of move.
<input type="checkbox"/> Arrange for all records to be transferred to new school if applicable. |
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