by Mark McCann



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1	M	ЛC	ITH	bef	fore	the	move

	Get quotes from removalists					
	Book removalists or enlist friends and family to help on the day of the move					
	SPRING CLEAN—decide which of your belongings that you can part with, give away or donate					
	Start organising disconnections, reconnections and service changes—SEE PAGE 4					
	Measure out your new home and start planning furniture arrangement—especially important for downsizers as you can think about reducing your furniture					
3 W	'EEKS before the move					
	Get copy of medical records for your family and pets					
	Back up computer					
	Start updating your address—SEE PAGE 3					
	Organise boxes for packing					
	Don't forget packing tape and black markers					
	Start packing items you are unlikely to use before the move—such as out of season clothing and linen					
	Remind friends and family of your move and enlist their help!					
2 W	EEKS before the move					
	Arrange redirection and finish updating your address—SEE PAGE 3					
	Finalise home and contents insurance to start on day one of owning your new home					
_	Confirm removalists booking Start using up food from fridge, freezer and pontry					
	Start using up food from fridge, freezer and pantry					

1 WEEK before the move

Book cleaners for final clean

- Finalise disconnections, reconnections and service changes—SEE PAGE 4 Arrange for gas, electricity & water to be installed BEFORE you move in
- Collect all manuals that will need to be passed onto the new owner



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Disconnect washing machine and fridge
Clean fridge and defrost freezer
Make survival pack
Collect keys for new house
Inspect new house for any cleaning that will need to be done before you move in
Remind friends and family to come and help with your move!

CHANGE OF ADDRESS checklist

Hea	alth	Inst	urance	Oth	er
	Family doctor		Motor vehicle		House cleaning
	Dentist		Life		Magazine subscriptions
	Optometrist		Personal		Church
	Vet		House		Book/wine/CD club
			Pet		
Fin	ancial				
	Stockbroker	Uti	lities		
	Investment adviser		Mobile phone		
	Superannuation		Electricity/ Gas		
	Bank		Internet		
	Credit cards				
		Gov	vernment		
Pro	ofessional/ Business		Tax office		
	Accountant		Drivers licence		
	School	П	Medicare		
	Employer	П	Electoral roll		
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TASK DESCRIPTION

Removalist	Get quotes				
Carpet Cleaning	Clean carpets in old and/or new home				
Foxtel	Arrange for transfer/disconnection ASAP. New connections (at your new address) often need to be booked in advance.				
Telephone	☐ Cut off phone at previous house				
·	☐ Connect phone at new house				
	☐ Arrange number diversions if necessary				
Internet	Arrange cut off and re-installation at new address				
Electricity	Arrange for cut-off on moving date.				
Gas	Arrange for cut-off on moving date.				
House Insurance	Transfer the old policy to the new house or cancel. Also note that you may be liable for any damage to your new house from the time you signed the contract for purchase, not the date of settlement so there is often a window where you need policies on both houses.				
Newspaper Delivery	Cancel deliveries and/or arrange for deliveries at new house				
Australia Post	Arrange mail diversion. You may need to go in to the Post Office to arrange this in person.				
Cleaner	Arrange cleaning where required				
School	□ Contact school and notify them of move.				
	☐ Arrange for all records to be transferred to new school if applicable.				